

Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	1 st	May	2024		30 th	April	2025

Section A Reference and administration details

Charity name

Poulshot Village Trust

Other names charity is known by

Registered charity number (if any) 265819

Charity's principal address

72 The Green

Poulshot

Devizes, Wiltshire.

Postcode

SN10 1RT

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Lucy Russell	Chair	Whole Year	N/A
2	Geoff Collett	Vice-Chair	Whole Year	N/A
3	Jon Martin	Treasurer	Whole Year	N/A
4	Chris Henwood	Secretary	Whole Year	N/A
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
N/A	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
None.		

Name of chief executive or names of senior staff members (Optional information)

N/A

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Conveyance & Deeds 9/2/1978 1 st Amendment May 2011 (Registered August 2021)
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	4 Elected

Additional governance issues (Optional information)

<p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> • policies and procedures adopted for the induction and training of trustees; • the charity's organisational structure and any wider network with which the charity works; • relationship with any related parties; • trustees' consideration of major risks and the system and procedures to manage them. 	<p>Implemented the following Policies and Procedures</p> <p>Trustee Induction</p> <p>Safeguarding Policy</p> <p>The Trust produces a Risk Assessment for all events.</p> <p>New trustees receive an induction pack and attend a briefing session.</p> <p>The trust operates with a board of four trustees who meet regularly.</p> <p>Major risks, including financial sustainability and event safety, are reviewed annually</p>
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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The Society is established for the public benefit for the following purposes in the area comprising the Parish of Poulshot

- To stimulate public interest in the area of benefit.
- To promote high standards of planning and architecture in the area of benefit.
- To secure the preservation, protection, development, and improvement of features of historic or public interest or rural amenity in the area of benefit.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Trust organised 11 events, activities, and public meetings during the year.

The Trust maintained its Social Media presence to update members and the wider community on events, environmental interest items and to release some elements of the Village Archive to a wider audience.

The Trust maintained its website <https://poulshotvt.org> to support its Social Media presence. It wrote news articles and collated useful information about the charity and the area of benefit for wider public consumption including digital maps of trees and other village artifacts.

The Trust also maintained a website to host the Village Archive <https://poulshotvillagearchive.org>

The Trust had 30 members through the year.

The Trustees have regard to Public Benefit

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

The Trust organised 11 events, activities and archive surgeries since 1 May 2023. Activities for younger members of the village continues to encourage their involvement with nature and the village itself.

The activities this year have included:

- Medicine in Nature Walk (with Katherine Baldock and Simon Parkes)
- Pond Margin Tidy
- Art in Autumn (with Jean Perrett)
- Oak Tree Walk Plaque Installation
- Great Spring Clean
- Seed Planting
- Stand at the Village Fete
- Care of the oak saplings – including replacement for two.
- Continuing hogweed control in Green Gardens
- Tidy of Green Gardens

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- Held regular surgeries to upload material
- Uploaded Hugh Leslie's School Diary
- Uploaded the Booklet of Thomas Boulter

The Trust has refocussed onto a broader spectrum of the population in the area of benefit running several events for Children to encourage their involvement with nature and the village itself.

The Trust received around £250 in donations.

Section E

Financial review

Brief statement of the charity's policy on reserves

The Trust has approximately £500 of fixed costs (Insurance, Websites and Hall Hire) per annum.

£2191 held as reserves.

- £830 held as part of the Dan Baber bequest,
- £500 held as a Contingency Fund,
- £400 held to future-manage the archives,
- £461 held from a donation for the Wildflower Area

The Trust holds approximately £600 in operational funds and £200 in stock (Down Poulshot Book), and a Projector and Banner.

Details of any funds materially in deficit

None.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The Charity's primary source of income is from Donations and Membership Fees.

In the current year, £150 was collected in membership, and ~£250 in donations.

The Trust ran 11 events and donations were received at many of these. All events were free to members but talks and workshops attached a small donation request (set at a minimum of £4 for non-members).

~£170 of donations were collected as part of these events against a cost of ~£220 to run them.

The Trust sold bat boxes surplus from a workshop.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Lucy Russell	Jon Martin
Position (eg Secretary, Chair, etc)	Chair	Treasurer
Date	12-May-2025	

