

Poulshot Village Trust
 Annual General Meeting
 Agenda
 12 May 2025
 In person at Poulshot Village Hall
 Online Via Teams: [Join Via Teams](#)

Item No	Agenda Topic	Lead
1	Chair's Welcome <ul style="list-style-type: none"> Apologies Check for Conflicts for Interest. 	Chair
2	Minutes of the Last Meeting <ul style="list-style-type: none"> Agree the minutes of the last Annual General Meeting held on 13 May 2023 (Copy of the minutes attached.) 	Chair
3	Matters Arising from the Last Meeting	Secretary
4	Chair's Report	Chair
5	Treasurer's Report	Treasurer
6	Election of Officers <ul style="list-style-type: none"> If necessary only, please see notes below. 	Secretary
7	Any Other Business <ul style="list-style-type: none"> Any matter to be added to the agenda should be notified to the Secretary not less than 24 hours before the meeting. 	Chair
8	Date of Next General Meeting	Secretary

Notes:

- a. Members are advised the Constitution of 2011 is the extant document. Any amendments to the Constitution have to be approved by a general meeting on proper notice.
- b. The meeting will take place in person and online. A quorum of one third of the total membership is needed.
- c. Members whose subscription for 2025/26 of £5 (single) or £10 (household) was paid on or before 10th May, 2025, may vote. In the case of household memberships, two people in the household may vote. The Treasurer has a list of the memberships that are paid.
- d. The Chairman's and Treasurer's reports will also be published no less than 1 day prior to the meeting.
- e. The 2011 Constitution requires the election of just 4 officers, as in item 6 of this Agenda. They comprise the Executive Committee and by law must become trustees of the charity. Other members may be co-opted to the Executive Committee to provide assistance. Special trustees are appointed by the Executive Committee where required (they are required only if there is land to be held).
- f. The current Executive Committee members, Lucy Russell, Geoff Collett, Jon Martin and Chris Henwood are willing to stand for re-election and nominations have been made accordingly.
- g. If there are more candidates than vacancies, a ballot will be held.
- h. Nominations for different committee members to be elected, signed by the candidate, the nominator, and the seconder, should be delivered to the Secretary in hard copy form not less than 3 days before the AGM. (A copy of the form is attached to this agenda.)

POULSHOT VILLAGE TRUST

ELECTION OF COMMITTEE MEMBER

NOMINATION FORM

Name of Candidate:

Email address:

Phone number:

SIGNATURE OF CANDIDATE

Name of the Nominator:

Email address:

Phone number:

SIGNATURE: DATE:

Name of the Seconder: -

Email address:

Phone number:

SIGNATURE: DATE:

Guidelines

Candidates must be a current member of the Village Trust. The Nominator and Seconder should be Trust members. Nominations should be with the Village Trust Secretary at least 3 days before the AGM.

Please return a hard copy of the completed Form to the Secretary, Chris Henwood,
22 Poulshot Road, Poulshot, SN10 1RW.

Date received by Secretary: