

CONSTITUTION OF THE POULSHOT VILLAGE TRUST

1. NAME

The name of the Society shall be the POULSHOT VILLAGE TRUST.

2. OBJECTS

The Society is established for the public benefit for the following purposes in the area comprising the Parish of Poulshot which area shall hereinafter be referred to as "the area of benefit".

- a) To stimulate public interest in the area of benefit.
- b) To promote high standards of planning and architecture in the area of benefit.
- c) To secure the preservation, protection, development and improvement of features of historic or public interest or rural amenity in the area of benefit.

In furtherance of the said purposes but not otherwise the Society through its Executive Committee shall have the following powers:-

- i. To promote research into subjects directly connected with the objects of the Society and to publish the results of any such research.
- ii. To act as a co-ordinating body and to cooperate with the local authority, planning committees, and all other local and statutory authorities, voluntary organisations, charities and persons having aims similar to those of the Society.
- iii. To promote or assist in promoting activities of a charitable nature throughout the area of benefit.
- iv. To publish papers, reports and other literature.
- v. To make surveys and prepare maps and plans and collect information in relation to any place, erection or building of beauty or historic interest within the area of benefit.
- vi. To record village activities and maintain an Archive.
- vii. To hold meetings, lectures and exhibitions.
- viii. To educate public opinion and to give advice and information.
- ix. To raise funds and to invite and receive contributions from any person or persons whatsoever by way of subscription, donation and otherwise; provided that the Society shall not undertake any permanent trading activities in raising funds for its primary purposes.
- x. To take and accept any gifts of property, whether subject to any special trusts or not.
- xi. To sell, let, mortgage, dispose of or turn to account all or any of the property or funds of the Society as shall be necessary.
- xii. To borrow or raise money for the purposes of the Society on such terms and on such security as the Executive Committee shall think fit, but so that the liability of individual members of the Society shall in no case extend beyond the amount of their respective annual subscriptions.

xiii. To do all such other things as are necessary for the attainment of the said purposes.

3. MEMBERSHIP

Membership shall be open to all who are interested in actively furthering the purposes of the Society. No member shall have power to vote at any meeting of the Society if his or her subscription is in arrears at the time. All members aged 16, and over, are entitled to vote at any meeting of the Society. The subscriptions of a member joining the Society in the three months preceding the Annual General Meeting (AGM) shall be regarded as covering membership up to the AGM of the following year.

4. SUBSCRIPTIONS

The annual subscription shall be:- Family Membership - £1.00 or such other reasonable sum as the Executive Committee shall determine from time to time, and it shall be payable on or before the AGM each year. Membership shall lapse if the subscription is unpaid three months after it is due.

5. MEETINGS

An Annual General Meeting shall be held on or about 10th May of each year to receive the Executive Committee's report and audited accounts and to re-elect the Officers of the Society.

The Executive Committee shall decide when ordinary meetings of the Society shall be held and shall give at least SEVEN days notice of such meetings to all members. Special General Meetings of the Society shall be held at the written request of members representing not less than 10 per cent of the existing membership of the Society and whose subscriptions are fully paid-up.

One third of the members personally present shall constitute a quorum for a Meeting of the Society.

6. OFFICERS

Nominations for the election of Officers shall be made to the Secretary at least 3 days before the Annual General Meeting. Such nominations shall be supported by a seconder and the consent of the proposed nominee must first have been obtained. If the nominations exceed the number of vacancies, a ballot shall take place in such manner as shall be determined.

The Officers of the Society shall consist of:-

Chairman

Vice-Chairman

Secretary

Treasurer

all of whom shall relinquish their office every year and shall be eligible for re-election at the Annual General Meeting.

The Executive Committee shall have the power to fill vacancies occurring among the Officers of the Society.

7. THE EXECUTIVE COMMITTEE

The Executive Committee shall be responsible for the management and administration of the Society. The Executive Committee shall consist of the Officers of the Society. In the event of an equality in the votes cast, the Chairman shall have a second or casting vote.

The Executive Committee shall meet not less than 6 times a year at intervals of not more than 2 months and the Secretary shall give all members not less than 7 days notice of each meeting. The quorum shall, as near as may be, comprise one third of the members of the Executive Committee.

8. DECLARATION OF INTEREST

It shall be the duty of every member who is in any way directly or indirectly interested financially or professionally in any item discussed at any meeting of the Society at which he or she may be present to declare such interest and he or she shall not discuss such item (except by invitation of the Chairman) or vote thereon.

9. EXPENSES OF ADMINISTRATION AND APPLICATION OF FUNDS

The Executive Committee shall out of the funds of the Society pay all proper expenses of administration and management of the Society. After the payment of the administration and management expenses and the setting aside to reserve of such sums as may be deemed expedient; the remaining funds of the Society shall be applied by the Executive Committee in furtherance of the purposes of the Society.

10. INVESTMENT

All monies at any time belonging to the Society and not required for immediate application for its purposes shall be invested by the Executive Committee in or upon such investments securities or property as it may think fit, subject nevertheless to such authority, approval or consent by the Charity Commissioners as may for the time being be required by law or by the special trusts affecting any property in the hands of the Executive Committee.

11. TRUSTEES

Any freehold and leasehold property acquired by the Society shall, and if the Executive Committee so directs any other property belonging to the Society, be vested in trustees who shall deal with such property as the Executive Committee may from time to time direct. Any trustees shall be at least three in number or a trust corporation. The power of appointment of new trustees shall be vested in the Executive Committee. A trustee need not be a member of the Society but no person whose membership lapses by virtue of Section 4 hereof shall thereafter be qualified to act as a trustee unless and until re-appointed as such by the Executive Committee. The Secretary shall from time to time notify the trustees in writing of any

amendment thereto and the trustees shall not be bound by any such amendments in their duties as trustees unless such notice has been given. The Society shall be bound to indemnify the trustees in their duties (including the proper charge of a trustee being a trust corporation) and liability under such indemnity shall be a proper administrative expense.

12. ACCOUNTS

The Executive Committee shall comply, where appropriate, with their legal obligations under the Charities Act 1993 (or any Statutory re-enactment or modification of that Act) with regard to:

- i. the keeping of accounting records for the Society
- ii. the preparation of the annual statements for the Society
- iii. the auditing and independent examination of the statements of account of the Society
- iv. the transmission of the statements of account of the Society to the Charity Commission.

13. ANNUAL REPORT

The Executive Committee shall comply, where appropriate, with their legal obligations under the Charities Act 1993 (or any statutory re-enactment or modification of that Act) with regard to the preparation of an annual report and its transmission to the Charity Commission.

14. AMENDMENTS

This Constitution may be amended by a two-thirds majority of members present at an Annual General Meeting or Special General Meeting of the Society, provided that 28 days notice of the proposed amendment has been given to all members, and provided that nothing herein contained shall authorise any amendment the effect of which would be to cause the Society at any time to cease to be a charity in law, and provided further that no amendment shall be made to Clause 2, Clause 16 or this Clause until the approval in writing of the Charity Commissioners or other authority having charitable jurisdiction shall have been obtained.

15. NOTICES

Any notice required to be given by this Constitution shall be deemed to be duly given if left at or sent by prepaid post, or email, addressed to the address, or email address, of that member last notified to the Secretary.

16. WINDING UP

The Society may be dissolved by a two-thirds majority of members voting at an Annual General Meeting or Special General Meeting of the Society confirmed by a simple majority of members voting at a further Special General Meeting held not less than 14 days after the previous Meeting.

If a motion for the dissolution of the Society is to be proposed at an Annual General Meeting this motion shall be referred to specifically when notice of the Meeting is given.

In the event of the dissolution of the Society the available funds of the Society shall be transferred to such one or more charitable institutions having objects similar, or reasonably similar, to those herein before declared as shall be chosen by the Executive Committee and approved by the Meeting of the Society at which the decision to dissolve the Society is confirmed.

On dissolution the minute books and other records of the Society shall be deposited with the Civic Trust.

Adopted on this day 24 May 2011

Chairman Nicholas Hunloke
Secretary Timothy Coleman